

# CADO to Library

# What we'll cover

- Understanding your CADO
- Library website overview
- Finding books & online resources
- Borrowing basics
- Getting help
- YOU get to practice

# CADO = Course Assessment & Delivery Outline

- the big idea of the course and what you will learn
- the content you will be taught
- the assessments you must complete
  - What? How? How long? When? What is required to pass?
- resources you should use

**115.515 READING THE BIBLE**  
Course Assessment and Delivery Outline



Campus: Christchurch and Distance Learning  
Lecturer/Tutor: Miriam Fisher

Semester 1, 2026  
NQF Level 5, 15 credits

**CONTENT OVERVIEW**

Aim: To approach the Bible from the perspective of biblical theology, which allows the Bible to tell its own story as a unified grand narrative that culminates in the person and work of Jesus Christ. To explore the unity, diversity, and central themes of the Bible to make sense of the relationship between the Bible, theology, and all of life.

By the end of the course the student will be able to:

1. Evaluate the approach of biblical theology and apply to defined contexts
2. Communicate the narrative of the Bible, its key events, themes, and theological insights.
3. Apply biblical theology to a contemporary issue within a church, mission, or community context.

**COURSE SCHEDULE**

Semester Week	Week start	Topic	Assessment Task	Word count	Due date	% Final grade
1	16/2/26	Orientation (no class)			16/2/26	
2	23/2/26	<b>Module 1:</b> The Story			23/2/26	
3	2/3/26	<b>Module 2:</b> Old Testament Arc			2/3/26	
4	9/3/26	<b>Module 3:</b> New Testament Arc			9/3/26	
5	16/3/26	<b>Intensives and Block courses - Directed study – no class</b>			16/3/26	
6	23/3/26	<b>Module 4:</b> Beginnings			23/3/26	
7 (Good Friday)	30/3/26	<b>Module 5:</b> Exodus	Essay: Framing the Story	1000	30/3/26	30%
8 (Easter Monday)	6/4/26	<b>Mid-Term Break 1</b>			6/4/26	
9	13/4/26	<b>Mid-Term Break 2</b>			13/4/26	
10	20/4/26	<b>Module 6:</b> Land & Kingdom			20/4/26	
11 (ANZAC)	27/4/26	<b>Module 7:</b> Exile & Remnant			27/4/26	
12	4/5/26	<b>Module 8:</b> Jesus – The Four	Presentation and	1500	4/5/26	40%

Bibliophobia – fear or aversion to books, reading , & librarians

Abibliophobia – fear of running out of things to read

Bibliophile – someone who has a great love for books

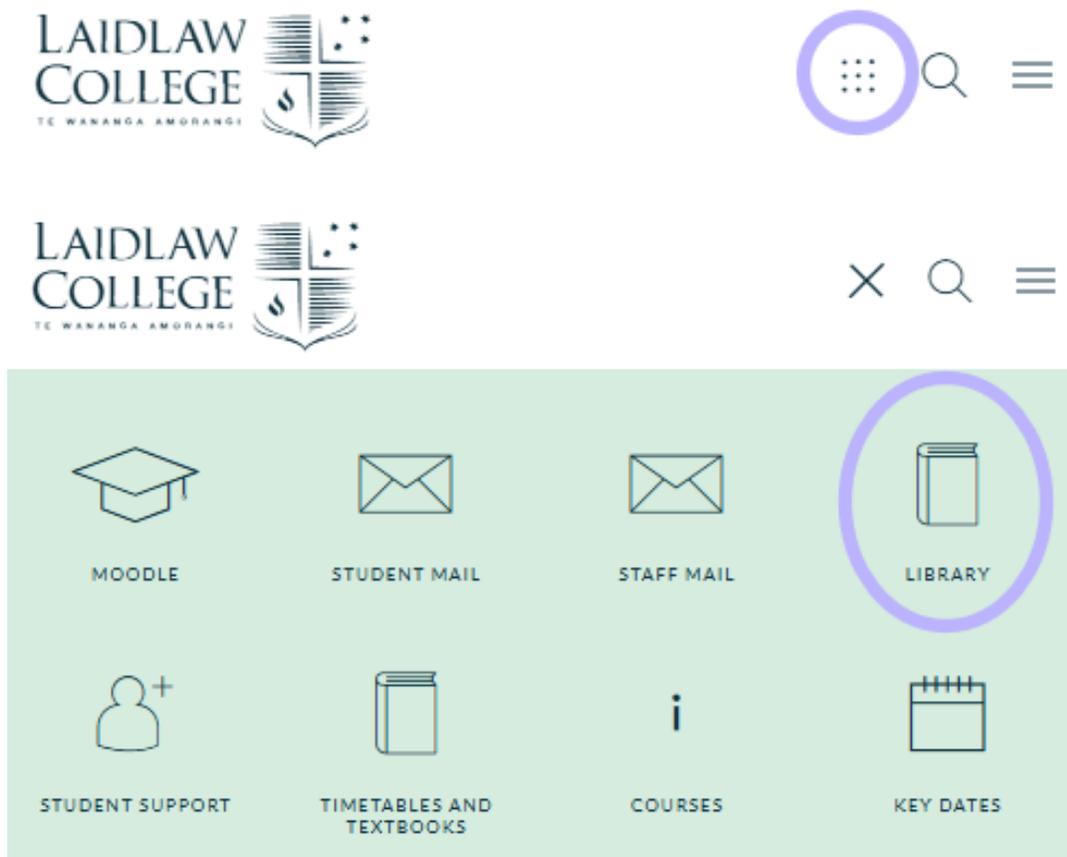
Biblioverts – people who recharge by being around books

Bibliomania – an extreme preoccupation with collecting books

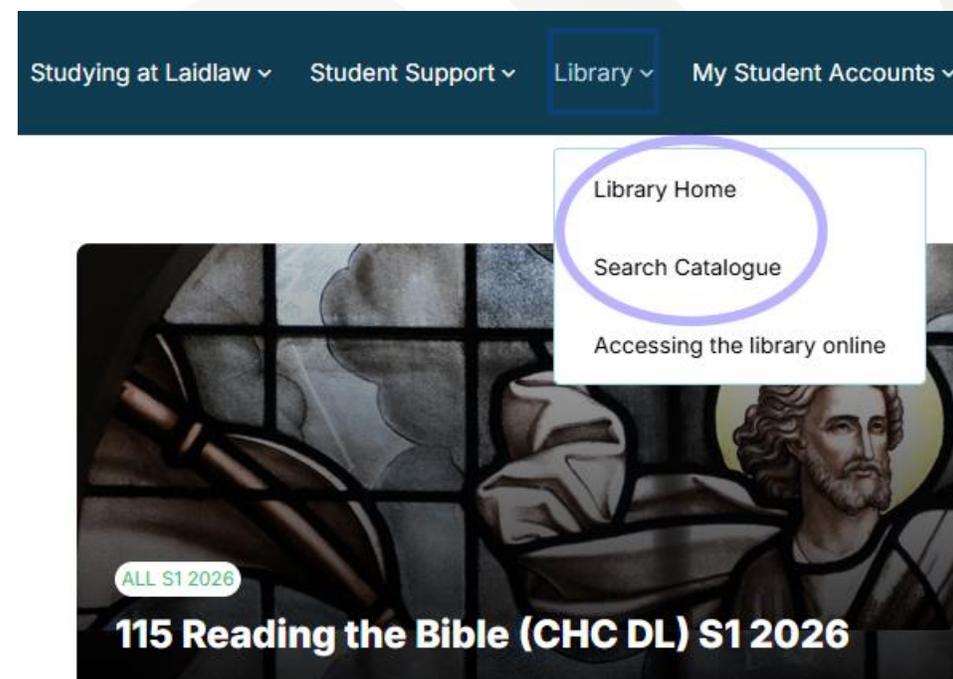
Bibliosmia – refers to the smell of a good book

# Accessing the library

## Through Laidlaw Website



## Through Moodle



# Library

click here for the catalogue

LIBRARY CATALOGUE - STUDENTS & STAFF

LIBRARY CATALOGUE - GUESTS

E-BOOKS

## Library Website

### One Stop Search

KEYWORD +

Full-Text (online)  Scholarly (Peer Reviewed)  Catalogue Only

SUBMIT

# Library Catalogue

Laidlaw College Petzer, Hananja    Logout

**Basic search** | Advanced search | eBooks | DVDs | Short Loans | Desk Copies | Commentaries | Browse by...

Word  

Search this library

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[NEW SEARCH](#) | [MY PORTAL](#) | [OTHER SEARCHES](#) | [LINKS](#) | [SELF CIRCULATION](#) | [INTERFACE SETUP WIZARD](#)

[View Homepage As...](#)

### LIBRARY SERVICES

*Please note, the Library contact details are:*

**Christchurch**  
[LibraryChristchurch@laidlaw.ac.nz](mailto:LibraryChristchurch@laidlaw.ac.nz) or 03 364 4270

**Auckland** (Henderson & Manukau)  
[LibraryAuckland@laidlaw.ac.nz](mailto:LibraryAuckland@laidlaw.ac.nz) or 09 837 9724

### LIBRARY OPEN HOURS

**Christchurch:**  
9:00 am to 5:00 pm, Monday to Friday

**Henderson:**  
The library is staffed between the hours of 8:00 am to 5:00 pm, Monday to Friday, however the collection may be used - and books can be borrowed and returned - by Students and Staff **24/7**.

If you need any help from a Librarian outside of these hours, email [libraryAuckland@laidlaw.ac.nz](mailto:libraryAuckland@laidlaw.ac.nz) up until 8:00pm from Monday to Thursday, or between 10:00am and 2:00pm on Saturday



### EBOOKS

[Ebook Browse List - click on an image to access the Ebook details...](#)



# Searching the Library Catalogue

- Titles - *The Drama of Scripture*
- Authors - *Bartholomew or Craig G. Bartholomew*
- Keywords - *Biblical Story*

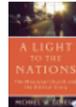
Laidlaw College Petzer, Hananja    Logout

Word biblical story Basic search 

Search this library 1-20 of 302    

Select All Clear All **Added in last:** Any Time **Sort by:** Relevance **Result Layout:**  List  Tile

 Add to Cart Cart View  Reserve  Send a Distance / Manukau Student request.  Send Desk Copy & Short Loan requests to a Librarian  Print/Save  Save Search  Add Interest  Share  Export

<input type="checkbox"/>	 <b>Drama of scripture : finding our place in the Biblical story</b> / Craig G. Bartholomew and Michael W. Goheen (2014)	BS635.3 BAR		
<input type="checkbox"/>	 <b>The essentials of Christian thought : seeing reality through the biblical story</b> / Roger E. Olson. ([2017])	BR100 OLS		
<input type="checkbox"/>	 <b>A light to the nations : the missional church and the biblical story</b> / Michael W. Goheen. (c2011)	BV2073 GOH		



# Found What You Want?

Look for these things!

1. Owner (Henderson vs Christchurch)
2. Availability Status
3. Collection
4. Classification

## Holdings:

Owner	Campus / Collection	Classification	Copies	Status
Christchurch	Rolling Stack	BS635.3 BAR	2 Copies	Available
Henderson	Main	BS635.3 BAR 	3 Copies	Available
Christchurch	Laidlaw/Theology House	BS635.3 BAR	1 Copy	Available
Henderson	In Storage	STORE BS635.3 BAR	1 Copy	Available
Christchurch	Main	BS635.3 BAR	1 Copy	LOST

# The Different Collections

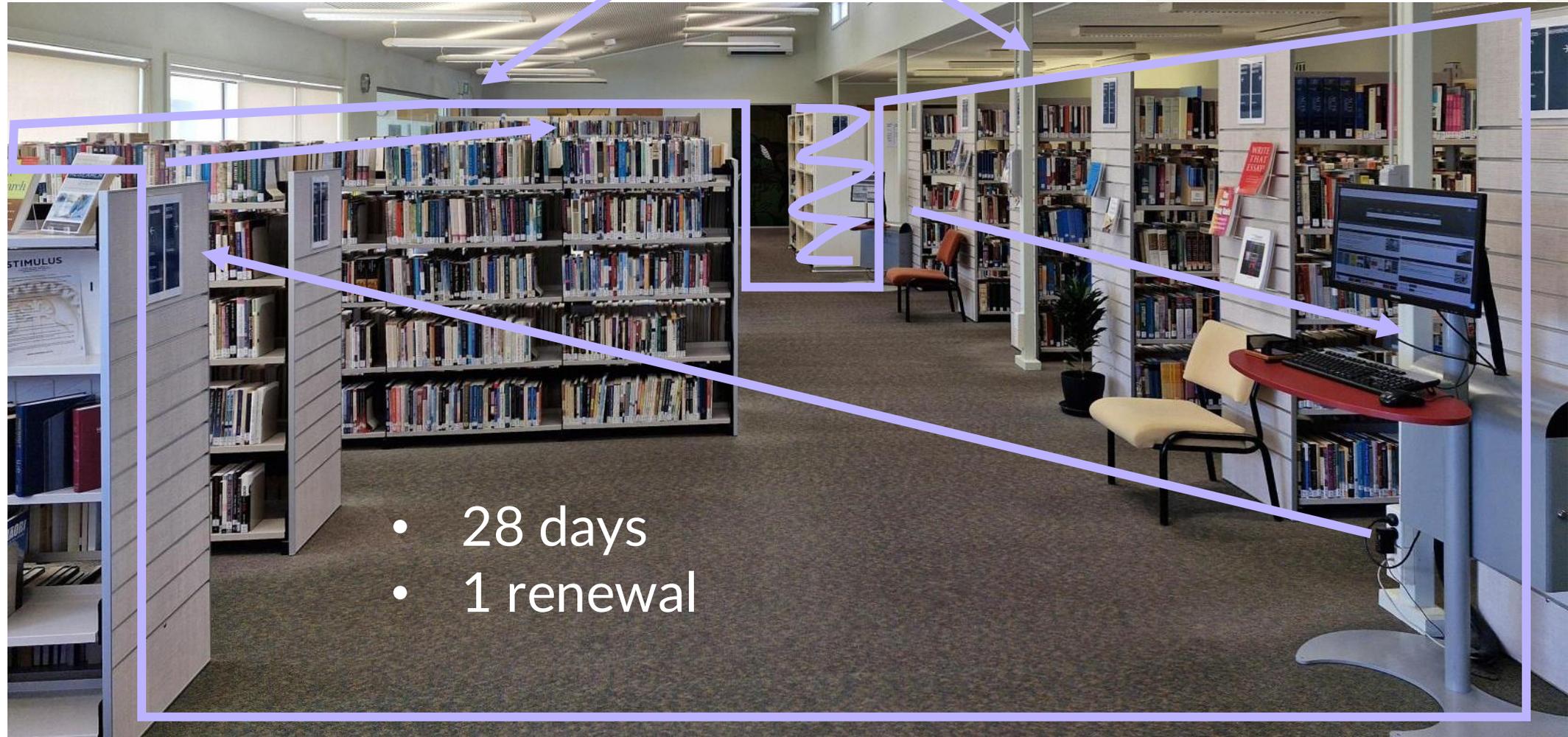
Collection	Main	Short Loan	Desk Copy	Stack
Loan Limit	15	1	1	15
Loan Period	28 days (1 renewal)	7 days (no renewals)	2 hours	28 days (1 renewal)

Collection	Reference	Journals, Periodicals, Newspapers, & Magazines	Fiction, Children's Books, CDs & DVDs, Class Kit Sets
Loan Limit	N/A	N/A	varies
Loan Period	may not be borrowed	may not be borrowed	varies

# Main

end

start



- 28 days
- 1 renewal

# Desk Copy & Short Loan

## Desk Copies

- 2 hours
- Red spine stickers

## Short Loans

- 7 days
- Yellow spine stickers





- 28 days
- 1 renewal

# Rolling Stack Collection

# Reference Section

BS2725 –  
BT75



Biblical Studies

Epistles

Theology

REFERENCE



# The Different Collections

Collection	Main	Short Loan	Desk Copy	Stack
Loan Limit	15	1	1	15
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Loan Limit	N/A	N/A	varies
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# Library Classification

## Dewey Decimal Classification

- example: 595.789 BROC

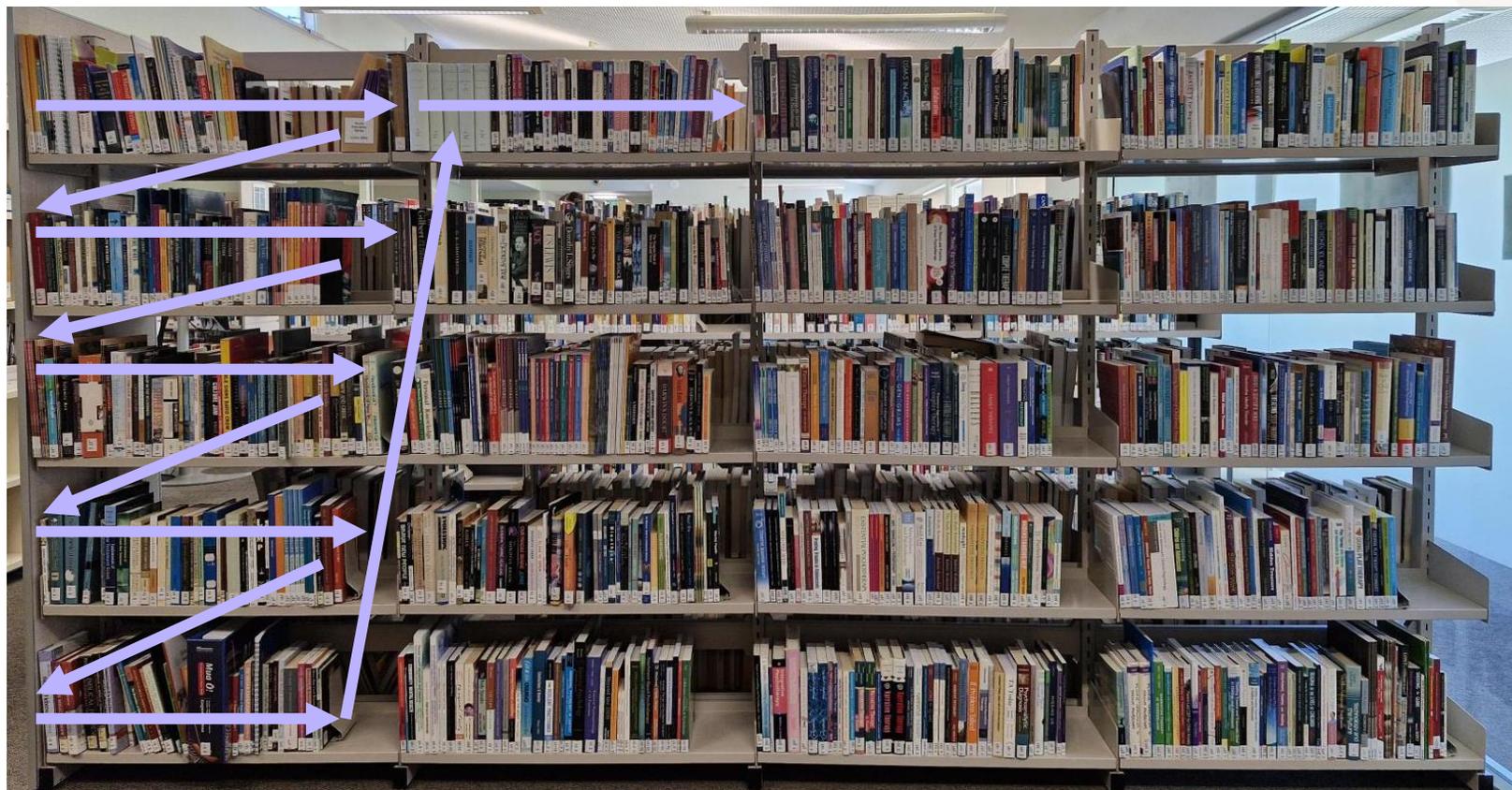
## Library of Congress Classification

- example: BS 636.5 BAR

# LC Classification Structure

Letter	BS	BS	LB	RC	RC
Number	465	1199	1584	480	480
Cutter Number	.C335	.C6	.5 .N45	.52	.6
Author/Editor	McD	STE	MIN	HEA	CRI

# How Shelving Works



# Key Letters

Counselling	Education	Theology
BF - Psychology BJ - Ethics RC321-571 - Neurosciences - Biological psychiatry - Neuropsychiatry	DU - Oceania (South Seas) L - Education (General) LA - History of education LB - Theory and practice of education LC - Special aspects of education Q - Science (General) QA - Mathematics	BR - Christianity BS - The Bible BT - Doctrinal Theology BV - Practical Theology BX - Christian Denominations PA - Greek PJ – Hebrew

# Reserving & Renewing Books

## Reserving DOs

- If it's "On Loan"

## Reserving DON'Ts

- If it is available
- No distance requests for non distance students

## Renewing Books

- Through "My Portal" on Catalogue
- Through the self-issue machine

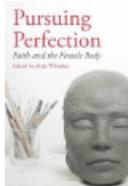
Add to Cart
  Cart View
  Reserve
  Send a Distance / Manukau Student request.

Save Search
  Add Interest
  Share
  Export

MY PORTAL

- Details
- Interests
- Loans**
- Messages
- Orders
- Recommended
- Requests

 **The drama of Scripture : finding our place in the b**  
and Michael W. Goheen. (c2004)

COVER IMAGE	TITLE	DATE OUT	DATE DUE	RENEW
	Pursuing perfection : faith and the female body	4:58 PM on November 25, 2025	5:00 PM on February 23, 2026	

Account

Test, Borrower

Sort by Title ↓ Renew all

From creation to new creation : Old Testa...

Return in: 27 days **Renew**

See borrowed | See on-holds

Finish

# Issuing Books

## 5.6.1 ACADEMIC MISCONDUCT

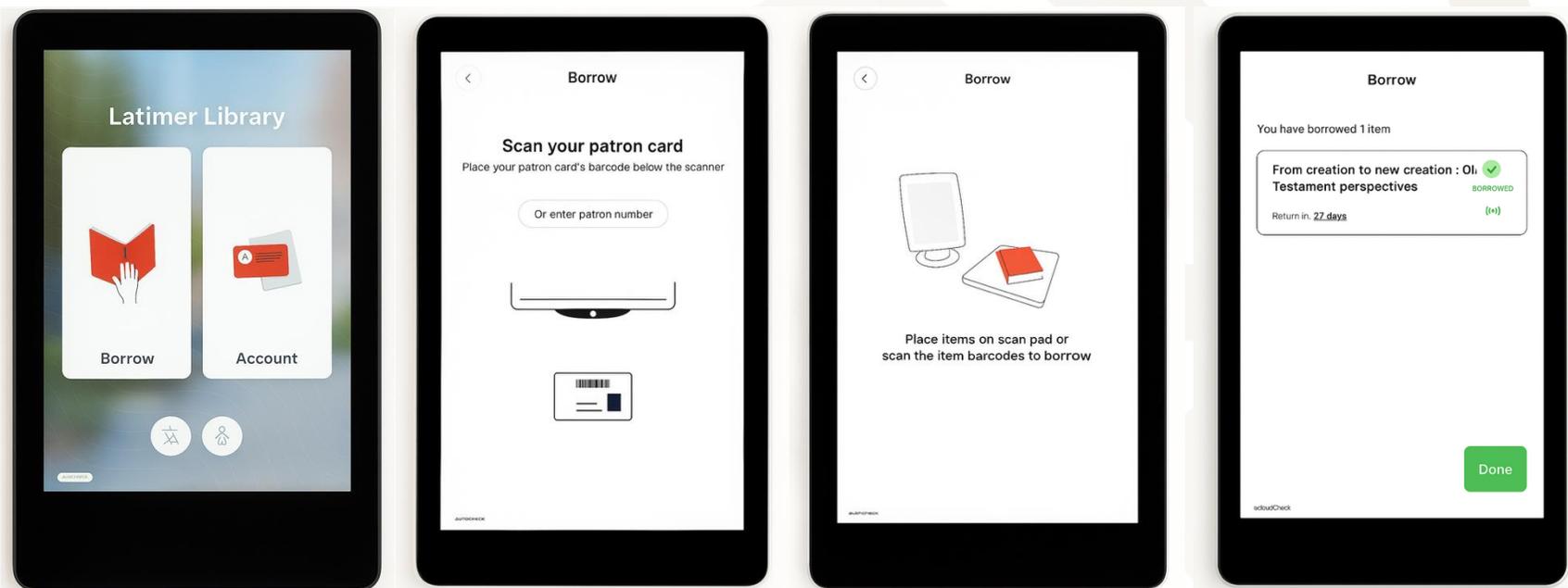
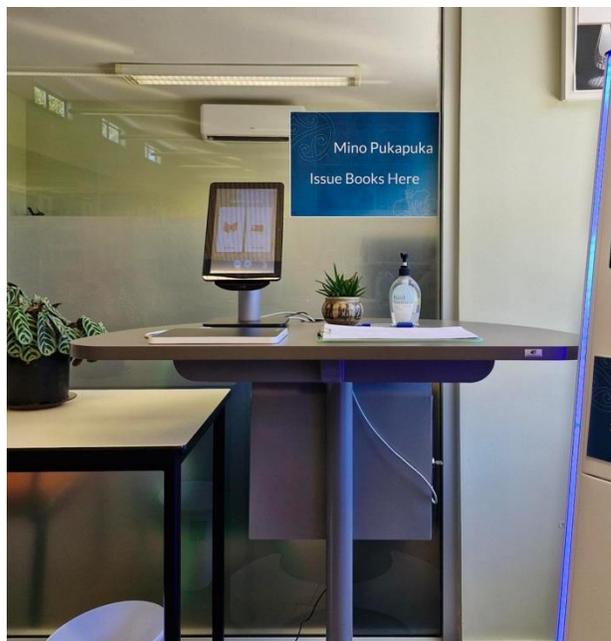
Academic misconduct may include:

- plagiarism offences such as submitting work for an assessment knowing it to be the work of another person, or failing to acknowledge the source of material in an assessment, research essay/project or thesis;
- failing to abide by the rules of the library, especially with respect to the issue of books, journals etc.;
- taking unauthorised materials into an examination, improperly obtaining knowledge of an examination paper and using that knowledge in the examination or arranging for another person to sit an examination or prepare a piece of work for submission in the place of a student.

Please issue your books 😊

# Issuing Books

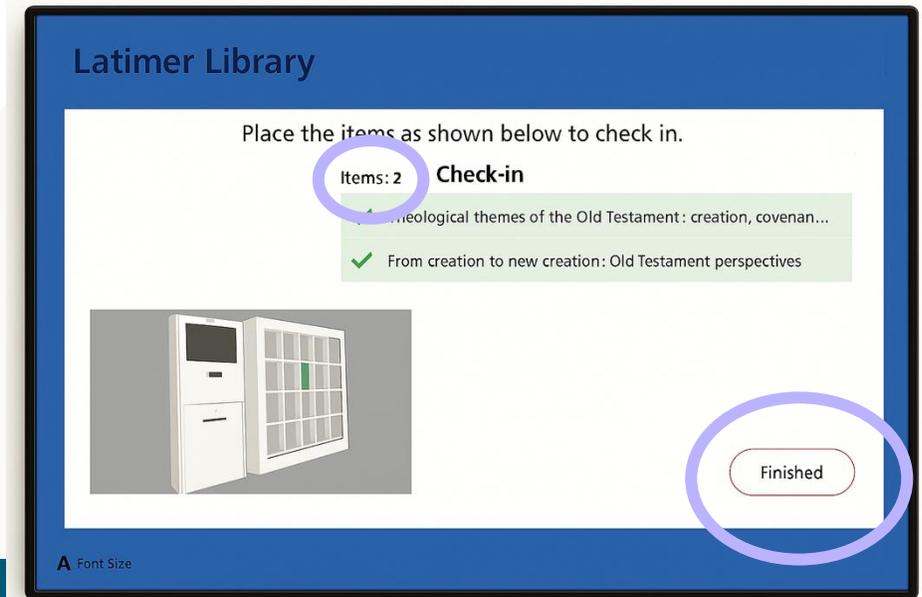
- Self-Issue Machine in the library by the windows



- Self-Issue Computer in library office
- Librarian's Desk

# Returning Books

Place the items as shown below to check in.



*The Magic Bookshelf*

Wāhi Whakahoki Pukapuka | Return Books Here

# Using One Stop Search

## One Stop Search

KEYWORD

+

Full-Text (online)

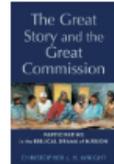
Scholarly (Peer Reviewed)

Catalogue Only

SUBMIT

# E-Books

 **The drama of scripture : finding our place in the biblical story** / Craig G. Bartholomew and Michael W. Goheen. (2024) BS635.3 BAR   

 **The great story and the Great Commission : participating in the biblical drama of mission** / Christopher J. H. Wright. (2023) BS2545.M54 WRI  

 **The drama of scripture : finding our place in the biblical story** / Craig G. Bartholomew and Michael W. Goheen. (2024)

Send Desk Copy & Short Loan requests to a Librarian  Add to Cart  Send a Distance / Manukau Student request.

**Authors:** Bartholomew, Craig G. (2); Goheen, Michael W. (3);

**Click this URL Link to access the Ebook:**

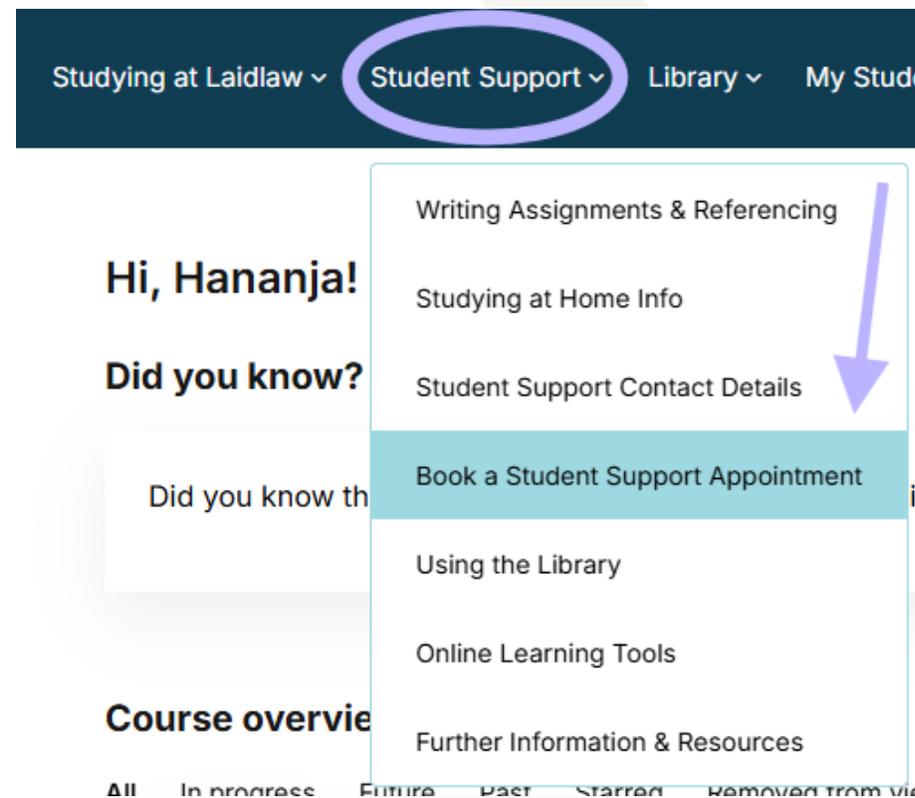
 [Click here to access the eBook](#)

**Classification:** BS635.3 BAR

**Edition:** eBooks

# Getting Help

- Just ask 😊
- [hpetzer@laidlaw.ac.nz](mailto:hpetzer@laidlaw.ac.nz)
- [latimerlibrary@laidlaw.ac.nz](mailto:latimerlibrary@laidlaw.ac.nz)
- Book appointment through Student Support



The screenshot shows a navigation bar with the following items: "Studying at Laidlaw", "Student Support", "Library", and "My Stud...". The "Student Support" item is circled in purple. A dropdown menu is open below it, listing the following options: "Writing Assignments & Referencing", "Studying at Home Info", "Student Support Contact Details", "Book a Student Support Appointment" (highlighted in teal), "Using the Library", "Online Learning Tools", and "Further Information & Resources". A purple arrow points from the "Student Support" menu item to the "Book a Student Support Appointment" option. Below the navigation bar, the text "Hi, Hananja!" is visible, followed by "Did you know?" and "Did you know th...". Further down, "Course overview" is visible, and at the bottom, a list of course categories: "All", "In progress", "Future", "Past", "Starred", and "Removed from view".

# Demo

# Library Race - practice finding a book

- Choose a book from the CADO's bibliography (in main collection)
- Search to find its call number
- Find it and bring to the self-issue machine for borrowing



# Found What You Want?

Look for these things!

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# Other Library Things



Opening hours



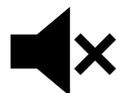
Only water in a sealed bottle



Please take phone calls outside



Please be considerate of your fellow student and manage your volume while in the library space



Quiet space at the back



Please don't re-shelve books (use returns bookshelf)



Please don't take books off the library desk

# LIDLAW COLLEGE

TE WANANGA AMORANGI

